**Soledad-Mission Recreation District**

Regular Board Meeting

February 28, 2023

at 6:00 PM

Windmill

**AMENDED AGENDA**

1. **CALL TO ORDER:**
2. **PUBLIC COMMENT & CORRESPONDENCE:**

*At this time members of the public may comment on any item not appearing on the agenda. Under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. For items appearing on the agenda, the public is invited to make comments at the time the item comes up for Board consideration or action. Public comments are limited to Three (3) minutes per speaker unless a different time limit is announced. The District also accepts written public comments or correspondence that must be submitted to the Executive Director and Clerk to the Board 2 hours before the meeting for inclusion in this meeting. Written comments may be submitted via email to* *buildingcommunity@soledadrec.org* *with the Specific Subject line: FOR PUBLIC COMMENT or submitted via mail addressed to Soledad-Mission Recreation District ATTN: PUBLIC COMMENT P.O. Box 1650 Soledad CA 93960. Speakers shall refrain from profane language and other disruptive remarks or behavior that disrupts or disturb the meeting or risk being removed. Please contact District offices at 831.678.3745 if you have any questions.*

1. **CONSENT AGENDA- (5 Minutes) ACTION**

*Items on the consent agenda are given to the Board Members before the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.*

* 1. **APPROVAL OF MINUTES:**

*Approval of Presented December & February Special Minutes*

* 1. **Approval of Checklists to date**

*After review and consideration, the Board approves the checks paid by the District*.

1. **Strategic Planning:**
	1. **State Representative Meetings- Erica**
	2. **Diving Block Project Update:**
	3. **April 6th Project unveiling**
2. **REVIEW OF FINANCIAL REPORTS ACTION & INFORMATION**
	1. **December & January Financial Reports**
	2. **December & January Prior Year Comparisons**
	3. **Day Camp Financial Report and Adoption of Summer 2023 Program Plan & Fee ACTION**
3. **BUSINESS ITEMS INFORMATION**
	1. **BOARD MEMBER REPORTS** *Any member of the Board who has represented the District at a community function or meeting will now report on said event or meeting.*
	2. **STAFF REPORT  *Direction to Staff***
	3. **BOARD REAPPOINTMENTS AND VACANCIES**
		1. **Board Appointment: Board to recommend one applicant for appointment to the City of Soledad or the County Of Monterey ACTION**
	4. **Closed Session: Employee Issues**
		1. **Adoption of Iterim Duties and Responsibility Plan ACTION**
			1. **Assignment of Duties, Changes to Interim Pay, Chart of Flow**
		2. **Policy for Pregnancy Disability Leave and Paid Family Leave ACTION**
	5. **MISCELLANEOUS INFORMATION**
4. **Items to be added to March 2023 Regular Meeting**
	1. **Requested Subcommittee or Joint Meeting with the City of Soledad**
	2. ***Audit engagement agreement FYE 2020-2021 & 2021-2022***
	3. ***Facility Repair and Maintenance workshop & Schedule***
	4. ***2023-2024 Draft Budget***
5. **Adjournment**
6. Executive Meeting of the Soledad-Mission Recreation District

*Note: Requests for disability-related modification or accommodation, including auxiliary aids or services, to attend or participate in a meeting should be made to the clerk of the Board, Frances Bengtson, during regular business hours at 831.678.3745. Notification received 48 hours before the meeting will enable the District to make reasonable accommodations. Open session meeting materials provided to the Board of Directors after the agenda packets are distributed are available at 570 Walker Dr. Soledad, and materials provided to the Board of Directors after the agenda packets are distributed at available at 570 Walker Dr. Soledad CA.*