

# Soledad-Mission Recreation District

Regular Board Meeting

October 25, 2022

at 6:00 PM

Windmill Banquet Room

## Minutes

**CALL TO ORDER:** Chairperson Pete Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:00 PM. Board members in attendance were Veronica Fernandez and Mike De La Rosa. Board Members Absent Karina Pinedo and Candida Gudino. Also in attendance Andres Sarabia Operations Manager, Executive Director, Frances Bengtson. Arrived at 6:30 after another meeting.

### **1. Closed Session: Executive Director Performance evaluation:**

Public Comment will be held prior to the Board entering into Closed Session on this item. Closed session conference pursuant to Government Code §54957(b)(1) regarding public employee performance evaluation of the Executive Director.

### **Order Meals**

### **Reconvene to Public Session at 6:30 PM**

**2. Closed Session: Any Reportable Action** Reportable action the Board of Directors took action to increase the Salary of Executive Director by 2% beginning October 25. There were no changes to benefits or vacation time approved. The Board did offer a matching contribution to a individual Roth IRA account of \$3,000 from Covid Relief Funding. Board offered Executive Director option to cash out 40 hours of PTO to match contribution. Performance evaluation to be reviewed by Chair and Executive Director at a later date.

### **3. PUBLIC COMMENT & CORRESPONDENCE:**

There were no members of the public in attendance to comment on any item not appearing on the agenda. There were no public comments presented by Board Members at this meeting.

### **4. CONSENT AGENDA- (5 Minutes)**

### **ACTION**

Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.

#### **a. APPROVAL OF MINUTES:**

All Minutes were tabled as they were not ready for approval at this meeting, and board attendance limits approval ability for July minutes.

#### **b. Approval of Checklists to date**

After review and consideration the Board approves the checks paid by the District.

#### **c. RFP for Audit Services for 6 years**

Review and Approval tabled as language was not ready for Board review at this time.

#### **d. Approval of updates to SHS MOU**

After Review and consideration the Board approve the updates and changes to the MOU for SHS Swim Team Pool Use Rates with the following additions to language. The reduced rate is recognized as an SMRD sponsorship of the SHS Swim Program. This subsidy should be recognized in Agreement Language, board of Trustee action language, and as a sponsor of the team.

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After reviewing the consent agenda items M. De La Rosa motioned to approve the consent agenda items. Board member Veronica Fernandez seconded the motion. Motion passed with the following vote.

Motion made by	Mike De La Rosa
Motion Seconded by	Veronica Fernandez
Yeses	P.Meza, V.Fernandez, M. De La Rosa,
Noes	
Abstain	
Absent	Candida Gudino, Karina Pinedo

**5. REVIEW OF FINANCIAL REPORTS**

**ACTION & INFORMATION**

**a. Quarterly Financial Reports**

**ACTION**

Upon reviewing the District's Quarterly financials. Veronica Fernandez motioned to approve the quarterly Financial Reports. Board member Mike De La Rosa seconded the motion. Motion passed with the following vote.

Motion made by	Veronica Fernandez
Motion Seconded by	Mike De La Rosa
Yeses	P. Meza, M. De La Rosa, V. Fernandez
Noes	
Abstain	
Absent	Candida Gudino, Karina Pinedo

**b. CONSIDERATION OF WINTER SCHEDULE For SOLEDAD POOL AND PROGRAMS. ACTION**

After review and consideration the Board voted to close the pool starting November 18-20 depending on weekend rentals and reopen as soon as possible targeting January 3. The Board emphasized the following directives:

1. Messaging for closure is for Installation and Maintenance
2. Administrative Staff will not be laid off.
3. Administrative Project load is heavy this year, Ensure administrative load is accomplished during this time.
4. Planning into 2023 staff should be planning to not be closed again in the winter months, as it stops momentum of District.
5. Directed staff to pursue Sponsorship programs and opportunities

V. Fernandez motioned to approve the Winter Schedule for Soledad Pool and Programs Board member M. De La Rosa seconded the motion. Motion passed with the following vote.

Motion made by	Veronica Fernandez
Motion Seconded by	Mike de la Rosa
Yeses	P. Meza, V. Fernandez. M. De La Rosa

Noes	
Abstain	
Absent	Karina Pinedo, Candida Gudino

**6. BUSINESS ITEMS**

**INFORMATION**

**a. BOARD MEMBER REPORTS** *Board Members reported on Representing the Community at Functions and meetings*

- i. Mike De La Rosa- Spoke on Behalf of the District to the City of Soledad to request funding for the Diving Block project on October 5.*
- ii. Veronica Fernandez- Attended and spoke on behalf of the District at Supervisor Lopez listening session on 10/6/2022. Asking for his support and continued advocacy for the District.*

**b. STAFF REPORT**

**Direction to Staff**

**c. Strategic Planning & Infrastructure:**

**i. State Representative Meetings-**

- 1. Senator Laird- Tentatively set for December 7,8, 9<sup>th</sup> or beginning of January*
- 2. Need to gather community Support to speak on behalf of the District for these meetings*

**ii. Architecture Update**

**iii. Economic Analysis Response and Direction to Staff**

**Direction to Staff**

- 1. Recommended pause to economic analysis as it was not giving the information needed by the District and funding might be better spent investing in business/ Operation planning and study should the rehabilitation project receive funding. Will build this cost into project funding.*

**iv. Dive Block Project Updates**

- 1. Approval of SMRD Staff to proceed with Purchase and installation timeline.**

**ACTION**

*M. De La Rosa motioned to approve SMRD Staff to move forward with the purchase or ordering of Diving blocks, anchors, or scheduling installation once agreements are in place or funding is received covering the total cost of each activity, as due to current cash flow the District cannot advance funds for this project. Board member V. Fernandez seconded the motion. No changes were made to regularly applied Project Management or Administrative fee structure. Motion passed with the following vote.*

Motion made by	V. Fernandez
Motion Seconded by	M. De La Rosa
Yeses	P. Meza, V. Fernandez, M. De La Rosa
Noes	
Abstain	
Absent	C. Gudino, K. Pinedo

**d. MISCELLANEOUS**

**INFORMATION**

- i. Board Member De La Rosa requested that staff reach out and support the Titans Travel Ball organization for the upcoming November Tournament, in some way. Staff will reach*

out to organizers and find a way to support without incurring any additional costs or expenses.

- ii. Board Members also requested Regularly Scheduled November Meeting be held on November 29, rather than November 22 as it interfered with holiday plans and travel.

**7. Items to be added to November 2022 Regular Meeting-**

- a. Minutes
- b. Board Discussion and Direction regarding activities and programs planned for 2023.
- c. Board Consideration of Program Fees **ACTION**
- d. Requested Subcommittee or Joint Meeting with the City of Soledad
- e. Update on Signature Card Process and Banking update

**8. Items to be added to December Board Meeting**

- a. Board Consideration of 2023 District Schedule of Programs and Activities **ACTION**

**9. Adjournment**

Meeting adjourned at 8:40 PM. V. Fernandez Motioned to adjourn the meeting. M. De La Rosa second the motion. The motion passed with the following VOTE:

Motion made by	Veronica Fernandez
Motion Seconded by	Mike De la Rosa
Yeses	M. De La Rosa, V. Fernandez P. Meza
Noes	
Abstain	
Absent	K. Pinedo, C. Gudino

Chairman of the Board \_\_\_\_\_ Date \_\_\_\_\_  
Deputy Chair of the Board \_\_\_\_\_ Date \_\_\_\_\_