**Soledad-Mission Recreation District**

Regular Board Meeting

July 9, 2024 6 PM

Windmill Banquet Room

**Minutes**

**CALL TO ORDER:** *Chairperson P. Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:04 PM July 9th, 2024. Board members in attendance were Jack Kesecker, Karina Bravo. One Vacancy exists, and one board member is out on medical leave. Also in attendance District staff, Frances Bengtson, Executive Director, and Andres Sarabia Operations Manager.*

1. **PUBLIC COMMENT & CORRESPONDENCE:**

*There were no members of the public available for comment, and no correspondence received.*

1. **Strategic Planning & Infrastructure (10 Min): *Discussion & Staff Direction***

**Board Selection of Firm to provide Feasibility and Planning Phase of Revenue Streams, approve not to exceed amount. ACTION**

*Board Selection of Firm SCI Consulting Group to provide Feasibility and Planning Phase of Revenue Streams, approve not to exceed amount of $30,000 motion made by K. Bravo, second by J. Kesecker. All in favor motion passed.*

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| --- | --- |
| *Motion:* | *K. Bravo* |
| *Second:* | *J. Kesecker* |
| *Yeses* | *K. Bravo, J. Kesecker, P. Meza* |
| *Noes* |  |
| *Abstention, Vacancy, Absent* | *One Vacancy exists*  *Board Member Fernandez on Medical Leave* |

1. **CONSENT AGENDA- (5 Minutes) ACTION**

*Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.*

* 1. **APPROVAL OF MINUTES:** *Meeting Minutes: May 28, 2024 Tabled until such time as meetings can be approved*
  2. **APPROVAL** *Reportable Action June Emergency board Meeting.*
  3. **Approval of Checklists to date May to Date** *Checklists*

*Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.*

*After reviewing the consent agenda items J. Kesecker motioned to approve the consent agenda items. Board member K. Bravo second the motion. Motion passed with the following vote.*

|  |  |
| --- | --- |
| Amendments or Notes: | Change word “agenda” on June 24 special meeting to “minutes”. |
| Motion: | J. Kesecker |
| Second: | K. Bravo |
| Yeses | *K. Bravo, J. Kesecker, P. Meza* |
| Noes |  |
| Abstention, Vacancy, Absent | *One Vacancy exists*  *Board Member Fernandez on Medical Leave* |

1. **REVIEW OF FINANCIAL REPORTS ACTION & INFORMATION**
   1. **Financial Reports** 
      1. **May 2024 Financial Reports INFORMATION**
      2. **Estimated June Financial progress INFORMATION**
      3. **2024-2025 Budget Discussion Direction to staff.**
      4. **Audit Update INFORMATION**
      5. **District Banking** 
         1. **Checking and Warrants ACTION-** Item Tabled pending more staff work to present board with potential options.
         2. **High Yield Savings ACTION** Item Tabled pending more staff work to present board with potential options.
2. **BUSINESS ITEMS INFORMATION**
   1. **BOARD MEMBER REPORTS** *Any member of the Board who has represented the District at a community function or meeting will now report out on said event or meeting.*
   2. **Executive Report Direction to Staff**
      1. **Board Development- Form 700, AB1234, AB1661**
   3. **Operations Report  *Direction to Staff***
   4. **LAFCO MS Review and Comments INFORMATION**
   5. **Board Consideration of Requested Patron Refund ACTION**

*After reviewing the requested refund K.Bravo motioned to approve the fund for 3 weeks of day camp ($450), considering time of notification and amount of payment. Board member J. Kesecker second the motion. Motion passed with the following vote.*

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| --- | --- |
| *Motion:* | *K. Bravo* |
| *Second:* | *J. Kesecker* |
| *Yeses* | *K. Bravo, J. Kesecker, P. Meza* |
| *Noes* |  |
| *Abstention, Vacancy, Absent* | *One Vacancy exists*  *Board Member Fernandez on Medical Leave* |

* 1. **Board Workshop- Identifying needs and wants for future funding opportunities.** *The Board determined a survey would provide information necessary to inform the board going into revenue increasing efforts. Staff will work on this with strategist and key employees.*
  2. **MISCELLANEOUS INFORMATION**

1. **Items to be added to August Regular Meeting**
   1. **Budget Review and Approval**
   2. **Audit**
   3. **RFP Contract Agreement**

**Adjournment** *Meeting adjourned at 8:23 PM. J. Kesecker Motioned to adjourn the meeting. K. Bravo second the motion. The motion passed with the following VOTE:*

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| --- | --- |
| Motion made by | Jack Kesecker |
| Motion Seconded by | K.Bravo |
| Yeses | *K. Bravo, J. Kesecker, P. Meza* |
| Noes |  |
| Abstain |  |
| Absent | *One Vacancy exists*  *Board Member Fernandez on Medical Leave* |

*Chairman of the Board Date*

*Deputy Chair of the Board Date*