**Soledad-Mission Recreation District**

Regular Board Meeting

March 26, 2024 6 PM

Windmill Banquet Room

**https://us06web.zoom.us/j/88554702411?pwd=1Avp2G2NeNX1cxdMXSrSH2zfbdqaYE.1**

**Agenda**

**CALL TO ORDER:** *Chairperson Pete Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:07 PM. Board members in attendance were Karina Pinedo & Veronica Fernandez. One Vacancy Exists and Absent Board member Flavio Torres Diaz. Also in attendance District Staff: Executive Director Frances Bengtson.*

**PUBLIC COMMENT & CORRESPONDENCE:**

*No members of the public present or submitted public comment. LAFCO election form, SMRD board to vote by email. There was a board comment to advertise through newsletters, parents app, and school communication tools at the school district.*

**Strategic Planning & Infrastructure (20 Min):**  ***Discussion & Staff Direction***

*No action was taken but updates regarding next strategic efforts and work steps*

**CONSENT AGENDA- (5 Minutes) ACTION**

*Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.*

**APPROVAL OF MINUTES: Tabled until next meeting** *Meeting Minutes: March 3, 2024*

*After reviewing the consent agenda items checklists as presented. V. Fernandez motioned to approve the consent agenda items. Board member K. Bravo seconded the motion. Motion passed with the following vote.*

**Approval of Checklists to date February to date** *Checklists*

|  |  |
| --- | --- |
| Motion made by | Veronica Fernandez |
| Motion Seconded by | Karina Bravo |
| Yeses | P.Meza, V.Fernandez, K. Bravo,  |
| Noes |  |
| Abstain |  |
| Absent | 1 Vacancy Exists F. Diaz Torres |

1. **REVIEW OF FINANCIAL REPORTS ACTION & INFORMATION**
	1. **Financial Reports**
		1. **February 2024 Financial Reports INFORMATION**
		2. *Upon reviewing the February Financial Reports the board had the following directives and notes for Staff:*
			1. *Consider more advertisements for Rec Swims/Family Swims.*
			2. *Reconnect with Prison Food Sales for Fundraiser for Softball or General Fund?*
2. **BUSINESS ITEMS INFORMATION**
	1. **BOARD MEMBER REPORTS**
		1. *Chair Meza mentioned attending the Soledad City Council Meeting on March 6t on behalf of the Board of Directors, and reiterated the call for partnership and reconvening of the subcommittee.*
	2. **Executive Report Direction to Staff**
		1. **Board Development- Form 700, AB1234, AB1661** *These are requirements of board service, AB 1234 and AB1661 need to be completed every two years, All Board members are asked to submit proof of completion prior to April 1, 2024 for this two-year cycle.*
	3. **Operations Report  *Direction to Staff***

Submitted to the board in the board packets with no explicit direction except the items mentioned through other items:

 Advertising at the school District

 Advertising Rec Swims

 Fundraisers with Prison Food Sales

* 1. **Changes to the Board, removals, appointments ACTION**

*V. Fernandez motioned to release Board Member Flavio Torres Diaz from his obligations to the Board of Directors with gratitude for his service, however with immediate necessity due to his inability to attend regular meetings, this motion is made with good wishes for Flavio to return to public service when his schedule allows . Board member K. Bravo seconded the motion. Motion passed with the following vote.*

|  |  |
| --- | --- |
| Motion made by | Veronica Fernandez |
| Motion Seconded by | Karina Bravo |
| Yeses | Veronica Fernandez, Pete Meza, Karina Bravo |
| Noes |  |
| Abstain |  |
| Absent | 1. Vacancies exist
 |

**MISCELLANEOUS INFORMATION**

* + 1. *HR Services through CPSHR was discussed and the action item needed to be brought before the board with an email vote due to the immediacy of the need to review the staff manual.*
1. **Items to be added to April 2024 Regular Meeting**
	1. **Email Vote of CPRHR limited service agreement not to exceed amount and authorizing Executive Director to execute an agreement.**
	2. **Appointment of County Appoint Position to complete term of office expiring 1/31/2025.**
	3. **Appointment of the City of Soledad Appointed position to complete term of office expiring 1/31/2027.**
	4. **City of Soledad communications and partnership.**
		1. **Letter to Council and Management**
	5. **SUSD Agreements and Partnerships**
	6. **Draft Budget in May 2024**
	7. **Bylaw efforts**
	8. **RFQ recommendations- Special Meeting or June 2024**
	9. **Specific Grant- Progress and Planning**
	10. **Scheduled for April 23, 2024**
2. **Adjournment motion made by K. Bravo, Second Motion made by Veronica Fernandez. Meeting Adjourned at 7:58 PM.**

*Chairman of the Board Date*

*Deputy Chair of the Board Date*