

# Soledad-Mission Recreation District

Regular Board Meeting

October 4, 2022

at 6:00 PM

Windmill Banquet Room

## **AMENDED AGENDA**

**CALL TO ORDER:** Deputy Chair Mike De La Rosa called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:04 PM. Board members also in attendance were Karina Pinedo and Veronica Fernandez. Board member absent Candida Gudino. Also in attendance were Frances Bengtson, SMRD Executive Director, and Andy Sarabia, SMRD Operations Manager.

## **PUBLIC COMMENT & CORRESPONDENCE:**

There were no members of the public in attendance to comment on any item not appearing on the agenda. There were no public comments presented by Board Members at this meeting.

## **CONSENT AGENDA- (5 Minutes)**

## **ACTION**

Items on the consent agenda are given to the Board Members before the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.

### **a. APPROVAL OF MINUTES:**

Approval of Presented June 28<sup>th</sup> minutes, and reportable actin of email vote on September 1 & 2. July Minutes tabled due to board attendance needed for approval.

### **a. Approval of Checklists to date**

After review and consideration the Board approves the checks paid by the District.

After reviewing the consent agenda items V. Fernandez motioned to approve the consent agenda items. Board member K. Pinedo seconded the motion. Motion passed with the following vote.

Motion made by	Veronica Fernandez
Motion Seconded by	Karina Pinedo
Yeses	V.Fernandez, M. De La Rosa, K. Pinedo
Noes	
Abstain	
Absent	C. Gudino

## **2. REVIEW OF FINANCIAL REPORTS**

## **ACTION & INFORMATION**

### **a. August Financial Reports**

The Board reviewed the presented August Financial Reports.

## **BUSINESS ITEMS**

## **INFORMATION**

**b. BOARD MEMBER REPORTS** There were no board member reports of representing the district at community Functions or Events.

### **c. STAFF REPORT**

## **Direction to Staff**

Staff included updates on District activities in the Month of September.

Resignation of Sports Coordinator and Aquatics Supervisor

Partnership with the Monterey County Arts Council for Mural Installation at the Swimming Pool.

School District Submittals and Reapproaches.

### **d. Operations Considerations Winter Schedule**

## **Discussion & Direction to Staff**

Staff Shared items for consideration to continue to operate throughout the winter months. Loss of Key staff, and many shift supervisor and swim instructor resignations. We have been seeing a 20-25% decrease in Program revenue/Participation throughout this fiscal year, and continued losses will not make operations sustainable. Options for price changes or fees, but without advance notice may not serve the purpose the District needs (for example Patrons may quit coming until prices return to regular prices.) 60<sup>th</sup> Anniversary Planning update provided by the Operations Manager.

**e. Strategic Planning & Infrastructure:**

**i. Economic Analysis Response and Direction to Staff**

**Direction to Staff** Staff

*provided Board with Harris and Associate's response to a letter of concern and stop work notice. Board did not provide concrete direction to staff but did comment the Board may want to consider not completing the project and saving the remainder of those assigned funds as based on the response, it did not seem the District would be receiving the information they had hoped to gain from this analysis. Board Member Fernandez reinforced the importance of diligence in reviewing and detailing the scope of work before engaging in agreements.*

**ii. Architecture Firm**

*Site visit on 9/9 with pool specialists, and would have an update within 2 weeks for District review.*

**iii. Dive Block Project Updates**

1. *Formation of Diving Blocks Committee*
2. *Fund Requests submitted by SMRD staff to*
  - a. *City of Soledad*
  - b. *SUSD*
  - c. *County of Monterey*
  - d. *Communication with Dolphins Swim Program.*
  - e. *Still to Submit*
    - i. *Echenique foundation*
    - ii. *Community Foundation*
    - iii. *Hartnell Foundation*
3. *Installation details and Work*
  - a. *Purchase a total of \$26,500.*
  - b. *Core Drilling Quote Received team Identified*
  - c. *Installation contractor identified and site visits for estimates are scheduled.*
4. *Project Admin & management*
  - a. *Council Communication*
  - b. *District 3 Communication*
  - c. *Strategiesgis Meeting*
  - d. *Committee Meetings*
  - e. *Engage Architecture Firm for additional project management and support*
  - f.

**f. MISCELLANEOUS**

**INFORMATION**

**3. Items to be added to October 2022 Regular Meeting**

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|---|--|
| <ol style="list-style-type: none"> <li>a. <b>Reportable action: annual performance review For Executive Director</b></li> <li>b. <b>Operations Considerations Potential Fee Changes &amp; Winter Schedule</b></li> <li>c. <b>Requested Subcommittee or Joint Meeting with the City of Soledad</b></li> <li>d. <b>Update on Signature Card Process and Banking update</b></li> <li>e. <b>RFP/RFQ for Audit Services for 6 years</b></li> </ol> | <p><b>Reportable Action</b></p> <p><b>ACTION</b></p> |
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#### 4. Adjournment

Meeting adjourned at 7:50 PM. K. Pinedo Motioned to adjourn the meeting. V. Fernandez second the motion. The motion passed with the following VOTE:

Motion made by	Karina Pinedo
Motion Seconded by	Veronica Fernandez
Yeses	M. De La Rosa, K. Pinedo, V. Fernandez
Noes	
Abstain	
Absent	Pete Meza and Candida Gudino

Chairman of the Board

Date

Deputy Chair of the Board

Date