**Soledad-Mission Recreation District**

Regular Board Meeting

August 27, 2024- 6 PM

Windmill Banquet Room

**Minutes**

**CALL TO ORDER:** *Chairperson Pete Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:14 PM. Board members in attendance were Jack Kesecker and Ryan Hunzie. Board Member Karina Bravo arrived at 6:18 PM. Also in attendance Frances Bengtson and Andres Sarabia District Staff and AFLAC representative Lesleigh Schmidt.*

**PUBLIC COMMENT & CORRESPONDENCE:** *There were no members of the public in attendance to comment on any item not appearing on the agenda. There were no public comments presented by Board Members at this meeting.*

1. **Welcome New Board Member: Ryan Hunzie**: *The Board welcomed City of Soledad Appointee Ryan Hunzie to the Board of Directors.*
2. **Presentation to the Board: AFLAC Employee Program** *After hearing the AFLAC presentation the Board directed staff to pursue an Employee Funded Program, to determine if there is any interest in participation amongst the Full-Time and Part-Time staff over 18 years old.*
3. **Strategic Planning & Infrastructure (6:30 PM): *Discussion & Staff Direction***
   1. **Board Approval of Agreement ACTION**

After Board review the board authorizes the Executive Director to enter into the agreement as presented with the exception of a not to exceed amount of $30,000 for phase 1 of the revenue efforts. Board Member J. Kesecker motioned to approve the action, and K. Bravo Second the motion with the motion passing with the following vote:

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| Amendments or Notes: | Not to exceed $30,000 |
| Motion: | Jack Kesecker |
| Second: | Karina Bravo |
| Yeses | Jack Kesecker, Ryan Hunzie, Karina bravo, Pete Meza |
| Noes |  |
| Abstention, Vacancy, Absent | Veronica Fernandez |

* 1. **Board Workshop Identification of Funding Needs and Wants** *Board will be sent a survey to identify funding priorities in anticipation of Revenue Efforts.*

1. **CONSENT AGENDA- (5 Minutes) ACTION**

*tems on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. Minutes from July 9th, and checklists from June 20, 2024 to date. They are not voted upon separately unless decided on by the board.*

*Minutes from May 28th have been tabled pending completion by clerk. After reviewing the consent agenda items K. Bravo motioned to approve the consent agenda items. Board member R. Hunzie seconded the motion. Motion passed with the following vote.*

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| Motion made by | Karina Bravo |
| Motion Seconded by | Ryan Hunzie |
| Yeses | P.Meza, K. Bravo, R. Hunzie, J. Kesecker |
| Noes |  |
| Abstain |  |
| Absent | Veronica Fernandez |

1. **REVIEW OF FINANCIAL REPORTS ACTION & INFORMATION**
   1. **Financial Reports** 
      1. **June & July 2024 Financial Reports** *June and July Financials need to be reviewed by bookkeeper and staff to ensure accuracy in reporting. The Board also recommended the addition of budget categories to accommodate ex. SUSD Contracts. Staff will return with June and July Financials with appropriate categories, and confirmed totals.*
      2. **Year-End and 4th Quarter Financial Reports** *The Board will review and approve the year-end financials at the September meeting. After clarification and confirmation. Staff will also provide the Bookkeepers Graphs to help inform the board moving forward.*
      3. **Audit Review and Approval**  *This item was also continued to September with the Direction to staff to also get a list of recommendations and summary of findings from the auditor.*
      4. **Board consideration of Draft 2024-2025 Budget** *The Board continued the budget until the September meeting for approval and directed staff to continue to work on the budget until the negative fund balance can be removed. The Board will also consider opening the pool to the public through the end of 2024 and the beginning of 2025.*
      5. **District Banking** 
         1. **Checking and Warrants ACTION**
         2. **High Yield Savings ACTION**

*The Board reviewed the presentation of information from staff, and approved staff to close all District accounts at US Bank, and move banking institutions to Mechanics bank, including: A new checking account, a high yield savings account, District Credit cards for purchasing, and potentially merchant services to Mechanics Bank. Identifying the following individuals as signors on all accounts:*

*Pete Meza- Board Chairperson*

*Veronica Fernandez- Deputy Chairperson*

*Karina Bravo- Board Member*

*Jack Kesecker- Board member*

*Ryan Hunzie- Board Member*

*Frances Bengtson- Executive Director*

*The Board also requests the following individual: Dana Guidotti to be added as a release of information.*

*R. Hunzie motioned for approval. Board member J. Kesecker seconded the motion. Motion passed with the following vote.*

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| Motion: |  | Ryan Hunzie |
| Second: |  | Jack Kesecker |
| Yeses |  | J. Kesecker, R. Hunzie, K. Bravo, P. Meza |
| Noes |  |  |
| Abstention, Vacancy, Absent |  | Veronica Fernandez |

1. **BUSINESS ITEMS INFORMATION**
   1. **BOARD MEMBER REPORTS** *Board Chair Meza shared communication with the City of Soledad. The Board will continue to try and communicate with the City Council of Soledad, as elected and appointed officials. Staff will pursue a staff meeting.*
   2. *The Board received the following staff reports:*
      1. **Executive Report**
      2. **Operations Report: Summer Programs Report**
   3. **MISCELLANEOUS** *None Presented to the board.*
2. **Items to be added to September Regular Meeting**
   1. **Program Updates: Water Walking**
   2. **Budget: Facility Plans for open or Close Holiday season**
   3. **Deferred Maintenance Update**

**Adjournment** *Meeting adjourned at 8: 38 PM J., Kesecker Motioned to adjourn the meeting. K. Bravo second the motion. The motion passed with the following VOTE:*

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| Motion made by | Jack Kesecker |
| Motion Seconded by | Karina bravo |
| Yeses | P.Meza, K. Bravo, R. Hunzie, J. Kesecker |
| Noes |  |
| Abstain |  |
| Absent | Veronica Fernandez |

*Chairman of the Board Date*

*Deputy Chair of the Board Date*