

# Soledad-Mission Recreation District

Regular Board Meeting

November 23, 2021

at 6:00 PM

Soledad Pool

## Amended MinUTES

1. **CALL TO ORDER:** *Chairperson Pete Meza called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:15 PM. Board members in attendance were Candi Gudino and Mike De La Rosa. Also in attendance Frances Bengtson Executive Director.*
2. **PUBLIC COMMENT & CORRESPONDENCE:** *There were no members of the public in attendance to comment on any item not appearing on the agenda. There were no public comments presented by Board Members at this meeting.*
3. **Executive Director Report :** *The Executive Director included the Executive Report in the Staff Report and shared updates on tasks and information within the normal course of business. The Board took no action on these items.*
4. **Economic Analysis Firm Interviews:** *The Board interviewed 2 Financial Analyst firms and after consideration and discussion awarded the project to Harris & Associates for the proposed price of \$19,000 and not to exceed \$25,000. The Board requested the Executive Director request an additional feasibility study for a potential ballot measure within the \$25,000 limit. C.Gudino motioned to approve the Economic Analysis Proposal. Board member M. De La Rosa seconded the motion. Motion passed with the following vote.*

Motion made by	Candi Gudino
Motion Seconded by	Mike De La Rosa
Yeses	M. De La Rosa, C.Gudino P. Meza
Noes	
Abstain	
Absent	2 Vacancies Exist

*Later in the agenda during discussion there was a consensus to confirm that the District was able to afford the economic analysis prior to approval, an analysis of the revised budget was needed at the December meeting, and before engagement in this process can continue.*

5. **CONSENT AGENDA-** *Items on the consent agenda are given to the Board Members prior to the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board. The Board recommended the Executive Director pursue a discussion regarding specialty water rates with the City of Soledad and a refund for the overdrafts from the County Auditor Controllers office. After reviewing the consent agenda items: July, August, September meeting minutes, and checklists for October and November. M. De La Rosa motioned to approve the consent agenda items. Board member C.Gudino seconded the motion. Motion passed with the following vote.*

Motion made by	Mike De La Rosa
Motion Seconded by	Candi Gudino
Yeses	M. De La Rosa P. Meza, C.Gudino
Noes	
Abstain	
Absent	2 vacancy exists

**6. REVIEW OF FINANCIAL REPORTS**

**ACTION & INFORMATION**

- a. **October Financial Report**
- b. **November Update**
- c. **December Pool Calendar**

*While the Board approves and accepts quarterly reports after reviewing the October numbers the Board directed staff to improve financial reporting. The Board expressed concerns over the financial reports, mistakes, and significant losses in October. The Board would like to see projections, comparatives and forecasts, the Bookkeeper should be able to provide this level of reporting and do so earlier in the month. Staff will sign up for online banking and identify a clear scope of working and requested reports with the help of Board members in order to ensure the financial reporting gives a clear picture of the state of the District with more supporting data. Staff will follow up with Board.*

*The Board also directed staff to review and consider closing Sundays in the interest of reducing expenses.*

**7. BUSINESS ITEMS**

**INFORMATION**

- a. **BOARD MEMBER REPORTS** *Any member of the Board who has represented the District at a community function or meeting will now report out on said event or meeting.*
  - i. *Pete and Mike reported on the subcommittee, noting the positive communication and atmosphere. And underlining the importance of a community Pass for both facilities.*
- b. **Strategic Planning:** *Staff shared some of how the Community Task Force meeting 1 went, who attended.*
- c. **County of Monterey Request for Presentations** *The Board directed staff to continue to pursue a presentation from the County or on the County Apportionment. While County staff sent 12 digital documents with data on what has been paid to the District, the raw data is not put in context nor proven as calculations to the Board.*
- d. **December Board Calendar**
  - i. **December 11- City of Soledad 100 Year Gala** *The Board and a few key staff members will attend and purchase a table for the gala.*
  - ii. **Regular Meeting December 28<sup>th</sup>** *Board confirmed this date and time worked for a Board meeting.*
  - iii. **Special Meeting: Strategic Planning and Community Task Force** *Erica will present information during the regular Board meeting on December 28<sup>th</sup>, rather than schedule a special board meeting.*

**8. Adjournment:** *Meeting adjourned at 9:45 PM. M. De La Rosa Motioned to adjourn the meeting. C. Gudino second the motion. The motion passed with the following VOTE:*

Motion made by	Mike De La Rosa
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Motion Seconded by	Candi Gudino
Yeses	M. De La Rosa, C.Gudino, Pete MEza
Noes	
Abstain	
Absent	2 Vacancies exist

*Chairman of the Board* \_\_\_\_\_ *Date* \_\_\_\_\_  
*Deputy Chair of the Board* \_\_\_\_\_ *Date* \_\_\_\_\_