

Soledad-Mission Recreation District

Regular Board Meeting

November 29, 2022

at 6:00 PM

Hartnell Community Room

MINUTES

CALL TO ORDER: Deputy Chair Mike De La Rosa called the regular meeting of the Soledad-Mission Recreation District board of directors to order at 6:08 PM. Board members in attendance were Karina Bravo Pinedo and Veronica Fernandez. One vacancy does exist on the Board of Directors. Board Member arriving later in the meeting at 7 PM was chair Pete Meza. Also in attendance were Alex Reynoso and Luis Vargas, of ISA, Frances Bengtson, SMRD Executive Director, and Andres Sarabia, SMRD Operations Manager.

1. PUBLIC COMMENT & CORRESPONDENCE:

There were two written submissions to the Public Comment section, and the board heard and considered their requests. Staff is already taking proactive action for these comments.

2. CONSENT AGENDA- (5 Minutes)

ACTION

Items on the consent agenda are given to the Board Members before the meeting. These items represent routine organizational and operational matters. They are not voted upon separately unless decided on by the board.

a. APPROVAL OF MINUTES:

Approval of Presented July Minutes, September Minutes

b. Approval of Checklists to date

After review and consideration, the Board approves the checks paid by the District.

c. Biennial review and approval of Conflict of Interest Policy for SMRD.

After review and consideration, the Board approves the presented Conflict of Interest Policy.

d. Diving Block Project: Approval of City and SUSD Agreements Submitted

After Review and consideration, the Board will approve the agreements submitted by the City of Soledad and Soledad Unified School District for the purchase of the Diving Blocks.

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After reviewing the consent agenda items September Minutes, August Minutes, Checklists to date, Biennial Review and Approval of Conflict of Interest policy for SMRD, and SUSD Diving Block agreement. July and October Minutes were tabled until Chair Meza was in attendance for proper action. K. Pinedo motioned to approve the consent agenda items. Board member V. Fernandez seconded the motion. Motion passed with the following vote.

Motion made by	Karina Pinedo
Motion Seconded by	Veronica Fernandez
Yeses	V.Fernandez, M. De La Rosa, K. Pinedo
Noes	
Abstain	

Absent	P. Meza
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After the Presentation by ISA, the Board revisited the remaining consent agenda items for July and October minutes of the board. Chair Meza called for a motion on these items now that the majority of Board members were in attendance at these meetings. These items represent routine organizational and operational matters.

After reviewing the consent agenda items in July and October Minutes. V. Fernandez motioned to approve the consent agenda items. Board member K. Pinedo seconded the motion. Motion passed with the following vote.

Motion made by	Veronica Fernandez
Motion Seconded by	Karina Pinedo
Yeses	P.Meza, V.Fernandez, K. Pinedo, M.De La Rosa
Noes	
Abstain	
Absent	

3. **Strategic Planning:**

- a. **PRESENTATION: In Studio Architecture: Package Presentation 1 Hour** ISA presented their rehabilitation and expansion package. The package is intended for the District to take package materials and advocate for these improvements for fund seeking, or community support. The package includes concept drawings, itemized lists of rehabilitations, and potential for revenue generation, as well as the estimated cost for construction. ISA did note that this budget was designed for construction in the next 18 months, should fund-seeking take longer than anticipated the District would have to factor in increases to the cost of construction for the amount of funding needed. ISA also informed the Board a good timeline to plan for is once funding is received and available 2 years until completion.
- b. **State Representative Meetings-** Planned for January 2023
- c. **Community Advocacy, Friends of the Pool Board Representative-** December 8th, 2023
- d. **Local Representative Facility Tours and Meetings**
- e. **Diving Block Project Update:** Staff provided an update on the Diving Block Project.

4. **REVIEW OF FINANCIAL REPORTS**

ACTION & INFORMATION

- a. **October Financial Reports** The Financial Reports were presented, Staff pointed out trends from 2021 and 2019 numbers in comparison to 2022. The biggest difference is the expense of doing business. Revenues are down from 2021 but in line with 2019.
- b. **Presentation of Comparative Program and pass Pricing for consideration** Staff presented a graph of where current SMRD prices stood in comparison with other facilities, both in proximity and offering similar services. The board will use this information to help guide their decisions for 2023 price increases or decreases.

5. **BUSINESS ITEMS**

INFORMATION

- a. **BOARD MEMBER REPORTS** Any member of the Board who has represented the District at a community function or meeting will now report on said event or meeting.

- i. Board member Mike De La Rosa commented on the Titans tournament hosted by the Titans programs in November. SMRD attended and provided a concessions booth on the day selling \$450 worth of items.

b. STAFF REPORT

Direction to Staff

- i. **Closed Period Administrative Workplan and Assignments** Staff provided a work task plan for the period of closure with outlined administrative goals and work to be accomplished.

c. BOARD REAPPOINTMENTS AND VACANCIES

i. Removal of Board Member Candida Gudino

ACTION

1. Vacancy Announcement and Appointment Process

Under the existing Board attendance policy, the Board of Directors regretfully removes Board Member Candida Gudino from her position of service, thanks her for her service to the Board, District, and community of Soledad, and wishes her luck in the future. M. De la Rosa motioned to approve the removal from the Board of Directors. Board member Karina Pinedo seconded the motion. Motion passed with the following vote.

Motion made by	Mike De La Rosa
Motion Seconded by	Karina Pinedo
Yeses	M. De La Rosa, K. Pinedo, V. Fernandez P. Meza
Noes	
Abstain	
Absent	1. vacancy exists,

d. MISCELLANEOUS

INFORMATION

- i. *The Board also directed staff to communicate with Economic Analysis Firm Harris and Associates with the following language. The Soledad-Mission Recreation District Board of Directors after much consideration of the work presented and responses provided by Harris and Associates regarding the economic analysis has directed staff and Harris and Associates to halt the continuance of work on the economic analysis at this time. The District is pursuing state funding opportunities for capital improvement projects and believes once this project is in motion will benefit more from a business plan or operations analysis. The Board was seeking a more individualized approach to economic analysis than outlined in the scope of work and response to Board feedback. In the future, the District will be more discerning of the scope of work provided clarifying certain terms, and outcomes expected. Thank you for your work thus far and please send our staff a balance statement for all completed work up to August 2022 for remittance of payment. Wishing you the best in 2023.*

ii. The Board also requests of meeting date to December 20, 2022, at 6 PM at the Windmill for the regular schedule Board Meeting.

6. Items to be added to December 2022 Regular Meeting

- a. Board consideration of the 2023 schedule of Programs and Activities

ACTION

- b. Board Consideration of Program Fees

ACTION

- c. Requested Subcommittee or Joint Meeting with the City of Soledad

- d. Update on Signature Card Process and Banking update

e. RFP for Audit Services

7. Items to be added to January Board Meeting

a. Reappointment and Appointment to the Board of Directors

8. Adjournment

The meeting adjourned at 8:26 PM Mike De La Rosa Motioned to adjourn the meeting. Karina Pinedo the motion. The motion passed with the following VOTE:

Motion made by	Mike De La Rosa
Motion Seconded by	Karina Pinedo
Yeses	M. De La Rosa, Karina Pinedo, Veronica Fernandez, P. Meza
Noes	
Abstain	
Absent	1 vacancy exists,

Chairman of the Board _____ *Date* _____
Deputy Chair of the Board _____ *Date* _____